Logging In/Out of FAMIS Forms

To Log In to FAMIS Forms:

1. Click FAMIS Icon on your Desktop.
2. Enter your NetID and Password to sign onto the Online Passport.

To Exit FAMIS Forms:

Select one of two ways:

- Click ✗ in Browser Window (At right in Windows, At left on Mac)

OR

- In File dropdown menu, Select Exit (do NOT select Log Out)
Signing on to FAMIS for the First Time!

- You may encounter a **Oracle J initiator** dialogue box asking you to install and run the **J initiator**, **click Yes**. Follow the installation process to completion.

- If you get a notification to install **Active X Controls**, **click Yes to install**.

- You may get a dialog box asking you to **grant access**, **click Grant Access Always**.

- If you get a dialogue box about **Pop Up blockers** (mostly when you use reports or help menu), select **temporarily allow or allow on this page**. This will be on the gray screen window.
Possible Pop Ups if you are using a MAC

- You may encounter this Java related dialogue box regarding Forms Services, **click Trust**.

- You may encounter this java related dialogue box regarding Oracle Corporation, **click Trust**.