Logging In/Out of FAMIS Forms

To Log In to FAMIS Forms:

1. Click FAMIS Icon on your Desktop.
2. Enter your NetID and Password to sign onto the Online Passport.

To Exit FAMIS Forms:

Select one of two ways:

- Click \( \times \) in Browser Window (At right in Windows, At left on Mac)

OR

- In File dropdown menu, Select Exit (do **NOT** select Log Out)
Signing on to FAMIS for the First Time!

- You may encounter an **Oracle J initiator** dialogue box asking you to install and run the **J initiator**, _click Yes_. Follow the installation process to completion.

- If you get a notification to install **Active X Controls**, _click Yes to install_.

- You may get a dialog box asking you to **grant access**, _click Grant Access Always_.

- If you get a dialogue box about **Pop Up blockers** (mostly when you use reports or help menu), select temporarily allow or allow on this page. This will be on the gray screen window.
Possible Pop Ups if you are using a MAC

- You may encounter this Java related dialogue box regarding Forms Services, click Trust.

- You may encounter this java related dialogue box regarding Oracle Corporation, click Trust.