

*This job aid describes how to install, if necessary, the latest version of the Jnitiator java client to use the FAMIS Application on a **Windows XP** system, using the **Mozilla Firefox** browser. Instructions are written using **Firefox 3.0**, but will apply to **Firefox 2.0** as well. Firefox 3.5 is not supported, please contact the Help Desk.*

1. Access the FAMIS Application (FAMIS Forms)

- Log in using Financial Applications Gateway, under Central Users
<http://cafe.northwestern.edu/gateway>

If the FAMIS Application displays after you sign into the Online Passport, Jnitiator is already installed and you do not need to follow this job aid. Otherwise, proceed to Step 2.

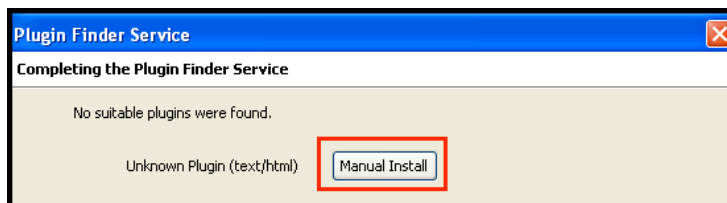
2. Download Plugin

- The browser redirects to download plugin page
- Click **download plugin** icon



3. Plugin Finder Service

- Click **Manual Install**



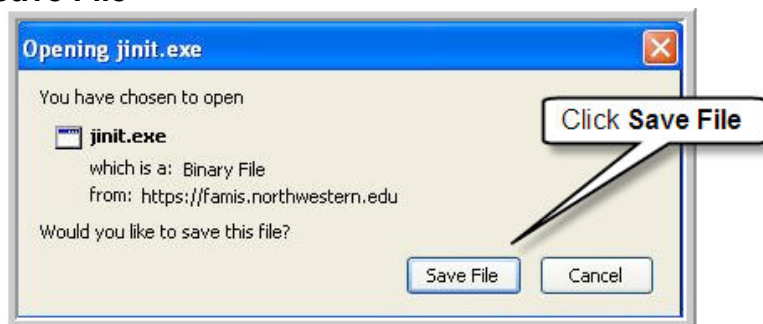
4. Oracle Jnitiator 1.3.1.26 Download page

- Click **Download Oracle Jnitiator 1.3.1.26**



5. Opening jinit.exe

- Click Save File



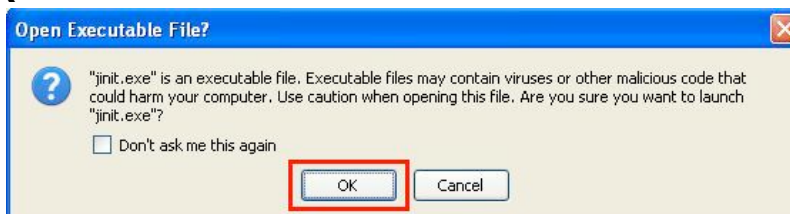
6. Downloads

- Double click jinit.exe



7. Open Executable File?

- If this pop up box does not display, proceed to next step
- Click OK



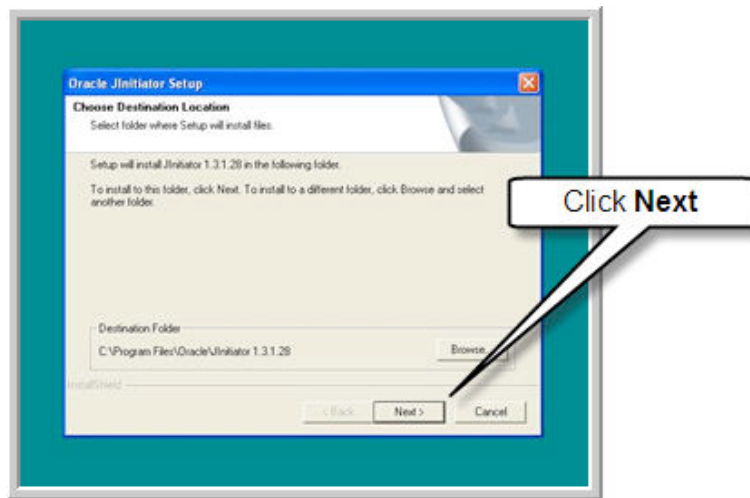
8. Open File –Security Warning

- If this pop up box does not display, proceed to next step
- Click Run



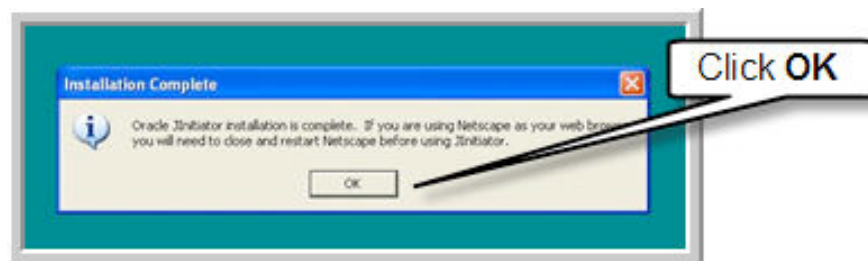
9. Oracle JInitiator Setup

- Click Next



10. Installation Complete

- Click OK



11. Restart your computer and access the FAMIS Application

- Save all open files
- Log in using Financial Applications Gateway, under Central Users
<http://cafe.northwestern.edu/gateway>

